**SPRINT #7**

**Sprint 7 -** **meeting #1 – 04/05**

**REVIEW Meeting**

Product Owner opens the presentation and remembers the team that this is the last Sprint and the deadline of hand in is on Friday 07/06 at 12:00, motivates the team to be more focused and shares positive spirit.

Team members Dave and Kenneth present to the Product Owner the finalized backlog items from Sprint 6: functionality and some small tests on the system.

Product Owner takes over from Dave and Kenneth and he tests again the functionality and asks questions that he has.

Product owner asks for the last Sprint to have a new user story implemented “Chat system” and he explains together with the customer why this feature is important.

New user story is:” As a manager in this company, I would like to be able to chat online with the managers from all entities so that we have an efficient and up to date way of communicating.”

6 more user stories are moved from Scrum Backlog.

Burndown chart updated and presented.

Note: Working was still kept in the same

**PLANNING Meeting**

In this last Sprint the team will focus on Chat system, implementing other 4 user stories are easier to be done, documentation (Process Report and Project Report) and reviewing code and documentation for final touches.

The team ensures the product owner, the it is capable of finishing everything before the deadline.

**Daily meeting – Day 1 – 04/06**

Team started by making chat system analysis, design and code. Working environment provided by Florin allows all the team members do their best. So far, no issues to report. All members are present.

**Daily meeting – Day 2 – 05/06**

Some members were making sure to finish all user stories, from analysis to documentation. The rest took care of process report and project report. All members were present at the meeting.

**Daily meeting – Day 3 – 06/06**

Today we doublechecked all necessary files for uploading, we overstayed on the workplace to ensure everything is done and ready to be sent.

**Sprint retrospective meeting**

Scrum master gives a short presentation on the sprint that the team just finished, all team members have an overview of all user stories of the scrum backlog one by one. The discussion between members about the feelings of.

The members are discussing about the experience in the last Sprint that it should have been given more time to the documentation, Process Report and Project Report, or at least to have it started earlier in the Sprints. Overall, they are satisfied with the work done in the last Sprint.

Improvements taken for this Sprint but also for the next group projects:

* Improve communication
* Find a stable and permanent working space that facilitates having lunch together or a quick coffee break that create bounds between team members
* No “rush to code” and follow all phases: analysis, design, implementation, testing and documentation

**Sprint review meeting**

Product Owner talks briefly about the items in the Sprint #7 backlog and congratulates the team for achieving the goal: delivering all the backlog items.

Team presents the backlog items implemented and there is further testing from the Product Owner.

For the moment no new further development necessary as the customer will have to try out this version of the product and return back to our team with other requirements to implement or if we just have to continue with what we have at the moment on the Product Backlog.

* Items have been removed from the Product Backlog.